

Dunbar  
1952

THE SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS

REPORT of the Dunbar High School (Public) School  
Located at P. O. Lynchburg State of Virginia  
For the year beginning September 1, 1952  
Superintendent Dr. Paul M. Murno Principal C. W. Seay

It is suggested that Form A be studied carefully before the application blanks are filled out. The blanks are spaced so that a typewriter, elite type, may be used. When the space provided is inadequate, report the information requested on an additional sheet with each item appropriately numbered. Return filled in blanks to your state chairman by October 15, 195 . . . .

A basic principle of accreditation observed by the Commission on Secondary Schools provides that a school should be evaluated in terms of its function and purposes. (See page 2, Form A.)

A general purpose deemed sound for schools in the southern region is to promote the development of the individual for personal, social, and economic living as a participating member of a democratic society.

The educational purpose as developed on page 4, Form A is: 1. Entirely suitable to this school X  
2. Suitable to this school with the following modification(s)

GENERAL INFORMATION

- 1. Is the school definitely organized as (underscore):  
a. A 3-year school (grades 10-11-12)..... b. A 4-year school (grades 9-10-11-12).....  
c. A 5-year school (grades 8-9-10-11-12) X..... d. A 6-year school (grades 7-8-9-10-11-12).....

2. Enrollment October 1, 195.....

	Boys	Girls	Total
7th grade			
8th grade	29	32	61
9th grade	96	91	187
10th grade	47	75	122
11th grade	45	46	91
12th grade	41	52	93
Total high school enrollment	258	296	554

3. a. Is the school eligible for membership in the state or regional athletic association?  
Yes X No..... If answer is "no," explain.....

b. Is the school a member? Yes.....

c. Are all the school's interscholastic activities completely under the control of the administrative head of the school?  
Yes X No..... If answer is "no," explain.....

4. Number of Drop-outs 1951-52

	5. a. Graduates 195 <u>2</u>	b. Graduates 195 <u>2</u> who entered:	Business School	Nursing School	Vocation or Employment
		College			
Boys <u>28</u>	Boys <u>40</u>	Boys <u>13</u>	<u>0</u>	<u>0</u>	<u>20</u>
Girls <u>30</u>	Girls <u>52</u>	Girls <u>18</u>	<u>1</u>	<u>1</u>	<u>8</u>
Total <u>52</u>	Total <u>92</u>	Total <u>31</u>	<u>1</u>	<u>1</u>	<u>28</u>

The Commission's accreditation procedures are based upon the assumption that the observance of certain principles of operation is a school's surest means of accomplishing its purpose. The Commission further assumes that the degree to which this purpose is accomplished is determined by the extent to which a school operates in conformity with these principles which are enumerated on the following pages of this report. On pages 5 to 8 of Form A under each principle a number of standards are listed. These standards are considered evidences of the extent to which a school operates in conformity with these principles.

In the following sections of this report the items listed under each principle, when completed, provide information which indicates the school's observance of the standards associated with the principle.

PRINCIPLE A: The school's processes of administration and supervision, the pattern of its program, and the relationships of those engaged in the program should conform to democratic principles.  
See Standards, page 5, Form A.

Remarks by State Committee:

1. List the vocation of each member of the local governing board of your school system.  
 a. Banker      b. Banker      c. Minister      d. Physician  
 e. Housewife      f. Housewife      g. Pres., Bus. College      Business Man
2. How does the governing board secure the assistance of the community in formulating school policies? Delegations  
appear before the Board in open session to express their views.
3. Has the board officially approved the statement of objectives and policies of the school? Yes
4. Are accurate minutes kept of each meeting of the board? Yes
5. How is the public informed concerning actions of the board? A newspaper reporter is present at each  
regular meeting of the School Board.
6. List the major responsibilities delegated to the principal by the superintendent.  
Supervision of personnel, scheduling of classe, recommending personnel  
supervision of buildings and grounds, implimenting policies.
7. What provisions are made for students, teachers and parents to participate in the planning and operation of the school program (use separate sheet)?
8. To what extent do groups listed have a voice in making decisions concerning the following (Use 3 point scale—Much, A; Some, B; None, C):

GROUPS	DEVELOPING COURSES OF STUDY	SELECTION OF TEXTBOOKS	ARRANGING SCHOOL'S SCHEDULE	FORMULATING SCHOOL'S OBJECTIVES
Pupils . . . . .	B	C	B	B
Teachers . . . . .	A	A	A	A
Dept. Head . . . . .	A	A	A	A
Principal . . . . .	A	A	A	A
Supt. or Asst. Supt. . . . .	A	A	B	B
Parents . . . . .	A	C	C	A
Board of Education . . . . .	A	A	C	A

PRINCIPLE B: The school's program should evolve from the educational needs and aspirations of the people served by the school and shall provide an opportunity for personal growth and achievement.  
See Standards, page 5, Form A.

Remarks by State Committee:

1. List the means (surveys, inventories, conferences, diagnostic tests, etc.) used to determine the educational needs of those served by your school.
  - a. Conferences with pupils, parents and teachers.
  - b. Tests, observation, college reports on graduates
  - c. Surveys, questionnaires, and interviews.
2. What educational needs have been revealed by these means?
  - a. Citizenship training, family life training, sex education
  - b. Knowledge of tool subjects, health and physical fitness
  - c. Work skills, worthy use of leisure, self expression, ethical values.
3. Describe the program alterations (made, contemplated) in response to these educational needs.
 

Addition of vocational program for girls, addition of business department  
Addision of art classes, reorganization of extra-curricular program, new building (projected)
4. Attach copy of Program of Studies.
5. What provisions are made for initiating, directing and evaluating special interest activities? The student council issues charters when requirements are met.
6. In what ways does your school describe, record and report pupil growth and accomplishment? On cumulative record in form of folder, anecdotal material may be added.
7. a. What staff member(s) provide(s) guidance services? Principal, Guidance counselor  
 b. How much time, free from other activities, is provided for:
  - (1) Group guidance? One period daily
  - (2) Individual guidance? Four periods daily
- c. Is provision made for developing post school records of students? Yes
- d. In what respects is your guidance and counseling service:
  - (1) Satisfactory? Well-qualified person, good public relations
  - (2) Unsatisfactory? No adequate space and facilities
8. Check the areas for which accurate records are kept: a. academic. X.; b. athletic. X.; c. financial. X.; d. guidance. X.; e. pupil. X.; f. staff personnel. X.
9. Are they properly safeguarded? Yes
10. Indicate which of the following duties are performed by the librarian: Acquisition of library materials. X.; instruction in the library's organization. X.; use. X.; and services. X.; planning with teachers the use of the library in the instructional program. X.; others assistance to community which has no library.

PRINCIPLE C: Community resources (agencies, organizations, lay and professional personnel, and physical facilities) shall be analyzed, and the appropriate ones used by the school in the accomplishment of its purpose.  
See Standards, page 6, Form A.

Remarks by State Committee:

1. What community resources have been identified, as appropriate for cooperative use by your school and community?
 

Mobile X ray unit, mental hygiene center, local college auditorium, Juvenile Court, Y.M.C.A., Y.W.C.A., Churches, City Stadium
  2. Indicate which of the community resources listed above:
    - a. Are now in use. All of them.
    - b. Will be used as soon as is practicable. The mobile X ray unit makes an annual visit to the school for the purpose of giving a chest X ray to each pupil. This emphasizes early detection of chest diseases and makes pupils health conscious. It is financed jointly by the Tuberculosis Association and The City Health Dept.
  3. Select one of the resources listed in 2 above which has been of most value to your school and describe the arrangements by which its use has been accomplished. The mobile X ray unit makes an annual visit to the school for the purpose of giving a chest x ray to each nupi. This emphasizes early detection of chest diseases and makes pupils health conscious. It is financed jointly by the Tuberculosis Association and The City Health Dept.
- The school buildings are sometimes used after school hours to X ray adults.

PRINCIPLE D: The school's schedule should take its form from the activities and arrangements necessary to accomplish its purpose.

See Standards, page 6, Form A.

Remarks by State Committee:

1. Supply a copy of your schedule, including the name of each teacher, the classes taught by and other duties assigned to each teacher, the length of class periods, and the number of pupils in each class period.
2. Net length, in minutes, of: class periods...55; laboratory and vocational periods..... (lab. 55  
voc. 165)
3. Total number of minutes devoted weekly to: general science..275; other sciences..275; vocational subjects..825.
4. a. Number of days school actually in session last year..180; b. anticipated this year..181...
5. Number of teachers having an unassigned period each day...12
6. Number of pupils carrying: a. 5 units...5....; b. more than 5 units..0....
7. Is time provided in the school program for pupils' recreational and voluntary activities? ..Yes.....
8. How many hours per day is the librarian on duty in the library? .....6.....
9. List the opportunities provided for school activities during the summer months. ....Summer school, Band clinic, guidance activities.....  
.....  
.....
10. Describe in detail regulations governing the operation of summer school. ....Pupils are limited to a maximum of two subjects; two 2½ hour periods per day; repeaters must be recommended by regular teacher; assignments, library work, exam, etc., same as regular session.....  
.....

PRINCIPLE E: Personnel should be provided in the amount and quality needed to provide the adult guidance, influence, instruction, and leadership requisite to creating the environment that will accomplish the purpose of the school. Standards 1, 2, 3.

See Standards, page 6, Form A.

Remarks by State Committee:

1. a. Indicate the secretarial, clerical or other non-professional personnel assigned to the following offices and departments of the school:
  - (1) Principal's office.....1....., (2) library.....0....., (3) lunch room...0....., (4) health department.....,
  - (5) maintenance of buildings and grounds.....4....., (6) others .....
- b. Is the number adequate?....Yes..... If not, explain. ....In our present building we could not efficiently use more non-professional workers. A new building has been authorized.....  
.....
2. Total number of high-school teachers, including principal, librarian and counselors. ....33.....
3. What per cent of the teachers in this school hold degrees from approved colleges? ....99.....
4. How many semester hours of credit in library science has the librarian? ....48.....

## QUALIFICATIONS OF SUPERINTENDENT, PRINCIPALS, SUPERVISORS, TEACHERS, LIBRARIANS, AND OTHER PROFESSIONAL PERSONNEL

NAME	Academic Preparation (Names, location of colleges attended, degrees received, etc.)	Professional Preparation (No. semester hours, where, when received)	Academic Specialization (Subject fields qualified to teach)	No. Preparations Daily	Subjects Now Teaching	Teaching Exp.		No. Pupils Taught Daily
						Yrs. This Sch.	Yrs. Oth. Sch.	
Munro, Paul M.	Emery Univ. A.B. '10 Columbia M.A. '23	Sufficient to meet requirements of Ed. D. Degree	English, Sec. Education Administration	0	Supt.	7 10	30	0
Seay, C. W.	Fisk, A.B. '25 Kans. U. SS '34 Columbia A.M. '34 Univ. Chicago '41	----- 10 ----- 9 ----- 32 ----- 3	French Science Education	0	Prin.	20 23	7	0
Cardwell John J.	N. C. State	----- 25	Mathematics Phys. Ed.	3	Math.	2 5	0	91 121
Clark, W. E.	Shaw Univ. B.S. '52	----- 21	Chemistry G. Sci., Soc. Sc. English	3	Chem. G. Sci.	0 3	0	92 101
Davies, J. Paul	Practical and Experienced Auto Mechanic, has had no academic training		Auto Mech.	3	Auto Shop	10 13	0	102 26
Ferguson, Harry S.	Va. Sem. A.B. '29 Va. State A.B. '43 Va. State M.A. '50	----- 20 ----- 6 ----- 10	Sciences Soc. Sciences HISTORY	3	History	7 10	16	115 94
Hamlett Hunter D.	Va. Union Univ. '49 B. S. Va. State M.S. '50 N.Y.U. SS '51	----- 6 ----- 0	Biology GEN. SCIENCE Chemistry	4	Biology G.Sci.	1 4	1	124 117
Johnson, Louis J.	Prairie View '44 Howard University Bachelor of Musis '50	----- 9 ----- 15 -----	Voice Public School Music	3	English Music	1	0	121
Mitchell, John L.	Lincoln A.B. '24 Va. State <del>BSA</del> '52	----- 24 ----- 20	Soc. Sciences Sciences	2 3	Hist. SOC SCI.	25 28	3	99 96
Moultrie, T. D.	J.C. Smith B.A. '46 Atlanta SS N.C. State SS Columbia <del>BSA</del> '55	----- 27 ----- 9 ----- 6 ----- 8	Com. Subj. Soc. Sci. History	4	Com. Subj.	0 3	5	123 92

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NAME	Academic Preparation (Names, location of colleges attended, degrees received, etc.)	Professional Preparation (No. semester hours, where, when received)	Academic Specialization (Subject fields qualified to teach)	No. Prepa- rations Daily	Subjects Now Teaching	Teaching Exp.		No. Pupils Taught Daily
						Yrs. This Sch.	Yrs. Oth. Sch.	
2 - Pinn, Carl F.	W. Va. State B.S. '35	----- 20	Phys. Ed. Sciences	1	Phys. Ed.	<del>10</del> 13	7	<del>206</del> 183
3 - Washington, Odell, M.	Va. Union B.A. '42 Ohio St. A.M. '31 N.C. State '40	----- 60	Science English Mathematics	2	<del>Math.</del> Sci.	<del>14</del> 17	13	<del>105</del> 94
Waters, Harry C.	Va. Union B.A. '42 COLUMBIA-MA. '45	----- 9 ----- 12	Soc. Sciences	<del>2</del>	Soc. Sci	<del>3</del> 6	0	<del>88</del> 98
White, Norvell O.	Hampton B.S. '36	----- 20	Ind. Education	3	Wood Shop	<del>27</del> 30	0	<del>96</del> 41
4 - <del>Bowman, Estelle</del>	Va. State College A.B. '52	----- 21	English History	2	English	0	0	96
Cardwell, Willie S.	Va. State '43 '45 N.C. State B.S.	----- 20	Home Economics	3	HOME MAKING Comm. Foods	<del>2</del> 5	0	<del>72</del> 63
Chafin, Elaine L.	N.C. State '48 B. S.	----- 35	Business Ed.	<del>4</del> 3	Comm. Subj.	<del>2</del> 5	0	<del>82</del> 91
Edley, Blance W.	St. Paul '48 B.S.	----- 14	Industrial Ed. Dressmaking	3	Com. Cloth.	<del>3</del> 6	1	<del>84</del> 14
Fain, Susan E. MA ATLANTA-52	Johnson C. Smith 1942 B.S. N. C. State '43	----- 35 ----- 11	Education English Library Science	0	Library	<del>6</del> 9	3	
Ferguson, Yvonne T.	Va. State '44 A.B. Columbia SS '46	----- 29	Sociology English	2	English	5 <del>2</del>	5	111 <del>97</del>

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NAME	Academic Preparation (Names, location of colleges attended, degrees received, etc.)	Professional Preparation (No. semester hours, where, when received)	Academic Specialization (Subject fields qualified to teach)	No. Prepara- tions Daily	Subjects Now Teaching	Teaching Exp.		No. Pupils Taught Daily
						Yrs. This Sch.	Yrs. Oth. Sch.	
5- Goodwyn, Laura R.	Va. State '47	----- 27	Fine Arts Ed.	2	Art	<del>3</del>	3	<del>62</del>
	B. S. Columbia '49 Un. of Wis. '50	----- 8 ----- 108	English			6		32
Harris, Maggie W.	Va. State '40 B. S.	----- 2	Mathematics English	<del>1</del> 2	Eng.	<del>6</del> 9	4	<del>129</del> 95
<del>JONES</del> Harrison, SHIRLEY H.	Va. State College B.S. '52	----- 25	Phys. Ed. English Soc. Studies	1	Phys. Ed.	<del>0</del> 3	0	<del>268</del> 198
Holmes, Edna E.	Hampton B.S. '37 Ohio State M.A. '45	----- 63	Home Economics Science	4	Home Making	<del>14</del> 17	5	<del>48</del> 69
Irvine, Jeanette E.	Va. State A.B. '38 Howard M.A. '50	----- 20 ----- 10	French English	5	French	<del>3</del> 6	9	<del>107</del> 101
<del>Jordan, Amy P.</del>	Oberlin B.S. '17 Univ. Pa. M.A.	----- 22 ----- 20	Mathematics	5	Math.	28	6	106
Jordan, Elizabeth H.	Howard '26 A.B. Columbia M.A.	----- 20	English History	3	<del>Speech</del> ENG.	<del>9</del> 12	17	<del>101</del> 124
<del>Langhorne, Carolyn P.</del>	Hampton '49 B. S.	----- 15	Home Economics Science	4	Home Making	3	0	52
Lomax, Dorothy D.	Va. Union A.B. '23 Columbia B.S.	----- 20 ----- 12	Latin English	5	Latin ENG	<del>25</del> 28	0	<del>110</del> 115
Obey, Dorothy L.	Va. Union '48 A. B.	----- 23	English	<del>3</del> 2	English	<del>2</del>	1	<del>114</del>
						5		126

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